

Funding Guidelines and Application Process

Dementia Australia is committed to working towards an inclusive future where all people impacted by dementia receive care and support, in a way that is both culturally sensitive and appropriate. Dementia Australia has been actively working with Aboriginal and Torres Strait Islander and Culturally and Linguistically Diverse (CALD) community groups, to facilitate equity of access to dementia information and support.

As part of this commitment, Dementia Australia is offering small grant opportunities of up to \$30,000 to support Australian Aboriginal and Torres Strait Islander or CALD organisations /groups to determine what activities will work best for their community to increase their awareness and understanding of dementia and dementia-related supports, and then deliver those activities. Aboriginal Controlled Organisations and CALD governed groups are encouraged to apply. Dementia Australia will remain available to provide support and guidance to the successful grant recipient organisation.

As part of this support, successful grant recipient organisations will also receive two complimentary professional dementia information sessions for their staff or committee members. These information sessions aim to build greater understanding of dementia and empower staff to facilitate conversations around the subject of dementia within their respective community.

Grant Round Opening and Closing Dates

- The grant round opens on 9 September 2024 and will close on 11 October 2024 at 5pm (AEDT)
- All applications will be acknowledged upon receipt and advised of the outcome before 4 November 2024.
- Contracts for successful grant applicants must be signed-off by 15 November 2024 and each project must be completed by 30 June 2025.

Eligibility

The selection process will prioritise applications that meet the following criteria, and will be projects that:

- Target the needs of Australian Aboriginal and Torres Strait Islander communities and/or Culturally and linguistically Diverse (CALD) communities.
- Demonstrate specific, measurable, achievable, realistic and time sensitive outcomes.

Funds (up to \$30,000) can be used to cover the costs of salaries, consultancies (e.g., translation services), printing, postage, event costs, catering, room hire, supplies and small equipment.

Administration overheads, construction and large equipment purchase costs are ineligible. Residential Aged care agencies are **not** eligible to apply.

Instructions to fill-out the Application Form

If you would like assistance in completing this application form or would like to speak to someone from Dementia Australia before preparing the grant application form, please call the National Dementia Helpline on **1800 100 500** and ask for a callback from the Manager of Service Development (Vincent Poisson) or email DiversityProjects@dementia.org.au.

For language assistance call: [131 450](tel:131450)

If you would like to see an example of how this form may be completed, please download a sample PDF application form from dementia.org.au/dementia-australia-diversity-small-grants.

- Please answer all the questions listed in the Application Form, from page 3 of this document.
- Provide concise answers (dot-point answers welcomed).
- Aim to demonstrate the need for and importance of your proposed project for the community that your organisation represents, and the outcomes expected to be achieved.
- On the last page, select [cross (x) or tick (✓)] the two complimentary Professional Development Dementia Education sessions for your staff/organising committee.

Once you've completed the Application Form, please either submit the form online, email as an attachment or send it via postal mail. The correspondence details for this Application Form are:

Via Website: Online submissions can be placed through our webpage dementia.org.au/dementia-australia-diversity-small-grants

Via Email: Attention to the Manager of Service Development (Vincent Poisson)
Email: DiversityProjects@dementia.org.au

OR

Via Postal Mail:

Mr Vincent Poisson
Manager Service Development
Dementia Australia
155 Oak Street
Parkville, VIC 3052



Dementia Australia®

Diversity Small Grant Application Form 2024

Your organisation's name <i>(Registered Trading Name or Non-For-Profit Name)</i>		
Your organisation's address		
The primary contact person for this application	Full Name	
	Mobile Number	
	Email	
Your organisation's ABN		
Total amount you are applying for	\$	

Is your organisation/group registered for GST (Goods and Services tax)?

Note: Grant amounts will be provided inclusive of the GST.

For instance, if the grant is \$10,000 you will receive \$11,000 to cover GST costs (\$10,000 plus \$1,000 GST). If your organisation is not registered for GST, we will provide you with the net amount only e.g., \$10,000.

- Yes**, my organisation is registered for GST
- No**, my organisation **is not** registered for GST

Is your organisation/group incorporated?

Note: The project funding (grant) must be provided to a legal entity (such as an incorporated body) and not an individual.

One way to find out if your organisation is a legal entity is to search the Australian Government's Australia Charities and Not-for-profits (ACNC) Register here: acnc.gov.au/charity/charities

If your organisation or group is not a legal entity, please provide the name and contact details of the legal entity organisation or group (Auspikor) who will hold the project funding on your behalf.

- Yes**, my organisation is a legal entity
- No**, my organisation **is not** a legal entity and my Auspikor's contact details are:

Organisation / Group Name:	
Address:	
Phone or Mobile:	
Email:	

Tell us about your organisation, including which diverse community your organisation supports

(For example: The main purpose of your organisation and which diverse community it supports)

Briefly describe your proposed project.

(For example: A series of talks and informal education session for people concerned about their memory, then followed by community lunch)

What are the 3 mains aims (goals) of your project?

(What is this project aiming to achieve for the members of your community?)

1.

2.

3.

How will you know that the above aims (goals) have been achieved at the end of the project?

(For example: The percentage of active members who attended and the number of family members who attended)

What are the expected start and finish dates for this project?

List the main tasks/activities and estimated associated costs required to complete this project

(For example: Booking a community hall, booking the catering, booking the entertainment, etc.)

	Activity	Estimated Cost (\$)
1		
2		
3		
4		
5		
6		
	<i>Total</i>	

How many people are likely to benefit from this project and how?

How do you plan to promote this project?

(For example: Via your newsletter)

Is this project likely to require the use of formal interpreters and/or translation services?

(Please provide an explanation and include this cost in your proposal)

How do you plan to record and report on the outcomes of this project?

(For example: You may choose to record attendance and also take notes of participants' verbal feedback at the end of the event)

Successful applicants will be offered (in addition to the grant money), two complimentary Professional Development Dementia Education sessions for your staff/organising committee. The duration and delivery style of these sessions will be tailored to your needs.

Please **select two** education sessions below, which will best suit your community's needs.

Understanding Dementia

This workshop provides an overview of dementia, including signs and symptoms, causes, and an understanding of how dementia affects the brain and behaviour. The participants are encouraged to reflect on their practice and how this knowledge translates into person-centred support for people living with dementia.

Achieving Purposeful Engagement

This workshop enables participants to create meaningful and purposeful engagement for people living with dementia. By understanding an individual's needs, strengths and abilities, staff can work in partnership with people living with dementia, to engage them in meaningful activities that nurture connection with people and the community.

Applying a problem-solving approach to behaviours

This workshop delivered to your team who support people living with dementia provides an understanding of changed behaviours related to dementia, their impact and contributing factors. Your team will learn how to apply a systematic approach to problem solving changed behaviours and provide positive support strategies for people living with dementia.

Thank you for taking the time to complete this application. We will endeavour to get back to you as soon as possible after the application closure date (11 October 2024).